

MOHIT SHARDA

S/O SH.UMESH SHARDA

H.NO:-69,SURAT NAGAR

MAQSUDAN,JALANDHAR.

Pin code - 144001

Punjab.

E mail:- msmohitsharda1984@gmail.com

Mobile +91- 98788-32798

Objective

Seeking an opportunity to put all my acquired knowledge into practice - accepting all the challenges and responsibilities to contribute to the organization and to my personal growth

Education

MBA(FINANCE,HR)FROM PTU In 2009.

BCOM FROM GNDU in 2006.

12th FROM P.S.E.B in 2003.

10th FROM C.B.S.E in 2000.

Professional Experience

- Working as MANAGER in a Mall.

- Worked DPT.MGR in YES BANK LTD from 04-feb,2016 to 11jun,2020.

- Worked As An “ASSISTANT MANAGER” In HDFC BANK LTD VPO NADALA ,DHILWAN ROAD,DISTT KAPURTHALA from 07-june,2011 To 01-feb,2016
- Worked as Co-Ex (Liabilities) with HDFC BANK LTD ,NAKODAR from May,2009 To Jan,2011.

Skills

- Working knowledge of MS Excel, MS Word, MS PowerPoint & Note Pad
- Dedicated and Hard working

Professional Training Programs

Six month Industrial training in **HDFC BANK LTD SODAL BRANCH, JALANDHAR** during my MBA session.

Achievements

- Did excellent operation work and got excellent Audit rating from past 2 years.
- Also got awards by completing LI Targets and other contests in cluster level.

Current Responsibilities

Handling of Cash Transactions with Semi Authorization with in the prescribed branch Cash retention limit.

Also handling of all Branch operations related to deliverables, LTR reporting, Morning reports, EOD /BOD reports, Retain Cards etc.

Hobbies

SINGING SONGS
READING KNOWLEDGEABLE BOOKS.

Significant Achievements

Participated in various Seminars and Games in college
Active participant in the cultural activities in college and also got many prizes in singing competitions.

Personal Details

Name	Mr.Mohit Sharda
Father's Name	Sh.Umesh Sharda
Date of Birth	04-March-1984
Languages Known	English, Hindi, Punjabi
Nationality	Indian
Permanent Address	S/o.Sh. Umesh Sharda,H.no:-69,Surat Nagar Maqsudan,Jalandhar.Pin:-144001.
Marital Status	SINGLE

(Date):-

(PLACE):-

(MOHIT SHARDA)